



Stephanie Mendelsohn
Health Director

Sharon McNellis-Kissel
Health Officer

The Township of Ewing Board of Health

BERT H. STEINMANN, MAYOR

AARON T. WATSON, BUSINESS ADMINISTRATOR

RETAIL FOOD LICENSE APPLICATION

Name of Establishment: _____
 Address of Establishment: _____ Block: _____ Lot: _____
 City: _____ State: _____ Zip: _____
 Phone: (____) _____ Fax: (____) _____ Email: _____

Name of Owner: _____
 Address of Owner: _____
 City: _____ State: _____ Zip: _____
 Phone: (____) _____ Fax: (____) _____ Email: _____

Name of Contact: _____ Title: _____
 Phone: (____) _____ Fax: (____) _____ Email: _____

CATEGORY	TYPE	FEE
1-	Retail Food Establishment with permanent location, servicing food for consumption ON premises (including, for example, restaurants, taverns and luncheonettes, NOT limited thereto).	
A.	50 Seats or Less	\$150.00
B.	51-200 Seats	\$250.00
C.	Over 200 Seats	\$350.00
2-	Retail Food Establishment with permanent location, where food is NOT customarily consumed on premises (including, for example, liquor store, supermarkets, grocery stores, continent stores, and delicatessens, but NOT limited thereto).	
A.	0-3,500 Sq. Feet	\$125.00
B.	3,501 – 5,000 Sq. Feet	\$200.00
C.	5,001 – 10,000 Sq. Feet	\$325.00
D.	Over 10,000 Sq. Feet	\$450.00
3-	Limited Retail Food Establishment only offering minimal supply of prepackaged food items that have been purchased from other suppliers and which meet all packaging and labeling requirements	\$50.00
4-	Seasonal farmers market operators license (good from April 1 to October 31)	
A.	One to five vendors	\$100.00
B.	Six to 10 vendors	\$150.00
C.	Eleven to 15 vendors	\$200.00
D.	More than 15 vendors	\$250.00
5-	Theaters and auditoriums	\$335.00
6-	Daycare/Nursery Schools	
A.	Provide lunch services:	\$100.00
B.	Do not provide lunch services	\$50.00

CATEGORY	TYPE	FEE
7-	Live Animal Processing Facility Licensing year runs January 1 st – December 31 st ***Late Fee if submitted after January 15 th ___ \$50.00	\$250.00
8-	Issuance of duplicate license	\$10.00

Non-Profit Organization Tax exempt number: _____

Licensing late fees shall be applied as follows:

- (1) Failure to make application for license renewal: \$25 per week after a one (1) week grace period.
 - (2) Maximum late fee charge: \$200.
 - (3) Operation of an unlicensed establishment after the expiration of all grace periods and assessment of the maximum late fee charge will result in assessment of fines and other legal penalty as provided in Chapter 1, Article III, General Penalty.
- NOTE: All retailers are required to obtain a Retail Food License PRIOR to operating a Retail Food Facility. This includes new facilities and change of ownerships for existing businesses. Licenses are non-transferable to another proprietor, new facility, or location. The Ewing Township Health Department must be notified of any name change or change in ownership.

The undersigned applicant agrees to operate the aforementioned food handling establishment in accordance with the provision of N.J.A.C 8:24 “Sanitation in Retail Food Establishment and Food and Beverage Vending Machines”, the governing Code for the State of New Jersey and any local ordinances.

MAIL LICENSE TO: Establishment Owner (Please choose preferred address)

I CERTIFY TO THE BEST OF MY KNOWLEDGE ALL FACTS AND DATA SUPPLIED ARE TRUE AND CORRECT.

Applicants Name (Print): _____ Title: _____

Applicant’s Signature: _____ Date: _____

OFFICIAL USE ONLY

Received by: _____ Date: _____

Fee Collected: _____ Cash: _____ Check: _____ Credit Card: _____

Health Officer’s Signature: _____ Date: _____

(PAYMENT SHALL BE MADE TO THE TOWNSHIP OF EWING)